

DIRECTOR OF CENTRAL INTELLIGENCE  
SECURITY COMMITTEE  
COMPARTMENTATION SUBCOMMITTEE

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Chairman, Compartmentation Subcommittee  
DCI Security Committee

8 MAR 1984

Subject: Contractor SCI Security Practices

John R. Hancock, Chairman  
Defense Industrial Security Committee  
Defense Investigative Service  
Directorate for Industrial Security  
1900 Huff Street, SW  
Washington, DC 20324

1. The Compartmentation Subcommittee was tasked by the Chairman, Director Central Intelligence Security Committee (DCI SECOM), to review the practice of various contractors using such terms as SBI, SI/TK, TOP SECRET, SECRET in advertisements noting that the individuals possessing such clearances should take advantage of their valuable clearances, experience and degree to join their respective companies.
2. The Compartmentation Subcommittee met on 28 Feb 84, to discuss the subject and make recommendations to the DCI SECOM. The noted impact on the services and other agencies varied from no significant concern to major concerns on the contractor advertisements. All agreed that although this type of advertisement was unclassified, it did violate good security practices and should be discouraged and hopefully voluntarily terminated by contractors.
3. Recommendations were to update DOD 5220.22M (Industrial Security Manual for Safeguarding Classified Information) and DIAM 50-5, Vol I (SCI Contractor Administrative Security) for the services and the other appropriate agency directives which clearly request the contractors to refrain from any public reference to involvement with security requirements in recruiting advertising. It was also noted that the DD Form 254 (DOD Contract Security Clarification Specifications) could also be used as a legal document with a standard type remark which referenced the guidance in DOD 5220.22M, para 20f. It was agreed that if the contractors continued to advertise for cleared personnel, they should use some general terminology such as "Comprehensive Security Investigation" required and stay away from any types of acronym terminology.
4. DOD 5220.22M, para 20f states that the fact that a contract has qualified for and has been granted a facility security clearance shall not be used for advertising, promotional purposes or in the recruitment of employees.
5. This DOD guidance could also be highlighted to contract monitors and Contractor Special Security Officers (CSSOs) to point out to the community that current advertisements by many contractors are in violation of good security practices and should be terminated.

6. Any suggestions that you or the Defense Industrial Security Committee may have on this subject would be greatly appreciated. If you think it is an appropriate issue for further action by your committee, we would like to invite your consideration.

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cc: Subcommittee Members

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